Your organization’s logo goes here

DEED OF GIFT

|  |  |
| --- | --- |
| Donor Name: xx | Donor Address:xx |
| Home Phone: xx | Cell Phone: xx |
| Email: xx |

I own the personal property described on the following page(s), or legally represent the owner, and freely give said personal property to {your organization’s name goes here}. I do irrevocably and unconditionally give and transfer to {your organization name goes here} all right, title and interest, including all copyright, trademark, and related interests insofar as I hold them, in and to the following described property.\*

*\*If less than all copyright and related interests are given, see specifications on page 2.*

**Non-Accessioned Items:**

I understand that any items listed as “Non-Accessioned” in the inventory will not be added to {your organization’s name goes here}’s collections. I agree that non-accessioned items will be (*select one*):

X Returned to donor/agent

 Offered for public sale to support {your organization’s name goes here}’s collections care

By my signature below I accept the gift conditions (on page 2) and acknowledge reading any attached information.

Donor/agent Name: Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This gift is given in memory of:

Accepted on behalf of (your organization’s name goes here} by:

 Date:

Representative Signature and Title

Accession No.

**DEED OF GIFT page 2**

**GIFT CONDITIONS**

Donation of the property listed below or on the attached page(s) is subject to the following conditions:

1. All objects accepted by {your organization’s name goes here} become the property of {your organization’s name goes here}. This gift is made without restriction, including display, preservation, retention, or disposition of the property involved, either now or in the future.
2. The donor transfers to {your organization’s name goes here} all rights and title to copyright, trademark and any related interests associated with this property involved, insofar as the donor holds them.
3. Duplicate objects may be placed into the Education/Study Collection for loan or handling.
4. {Your organization’s name goes here} is a 501(c)(3) nonprofit organization and gifts made to {your organization’s name goes here} may be tax deductible. Our tax identification number is (your organization’s tax ID number goes here}. Please consult your personal tax advisor concerning the deductibility of the gifted property.
5. The donation of items listed in the inventory as “Non-Accessioned” is defined by the tax code as a gift of “unrelated use,” which affects the allowable tax deduction for these items. Please consult your tax advisor concerning the deductibility of gifted property.

**DESCRIPTION OF GIFT**

* xx